

Area West Committee – 17th April 2013

6. Area West Committee - Forward Plan

Strategic Director: Rina Singh (Place and Performance)
Assistant Director: Helen Rutter / Kim Close (Communities)
Service Manager: Andrew Gillespie, Area Development Manager (West)
Agenda Co-ordinator: Jo Morris, Democratic Services Officer , Legal & Democratic Services
Contact Details: jo.morris@southsomerset.gov.uk or 01935 462055

Purpose of the Report

This report informs members of the proposed Area West Committee Forward Plan.

Recommendation

Members are asked to:-

- (1) comment upon and note the proposed Area West Committee Forward Plan as attached at pages 2-3;
- (2) identify priorities for further reports to be added to the Area West Committee Forward Plan.

Forward Plan

The Forward Plan sets out items and issues to be discussed by the Area West Committee over the coming few months.

The Forward Plan will be reviewed and updated each month in consultation with the Chairman. It is included each month on the Area West Committee agenda and members may endorse or request amendments.

To make the best use of the Area Committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC corporate aims and objectives.

Councillors, service managers, partners and members of the public may request that an item is placed within the forward plan for a future meeting by contacting the agenda co-ordinator.

Background Papers: None.

Notes

(1) Items marked in italics are not yet confirmed, due to the attendance of additional representatives.

(2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda

Co-ordinator; Jo Morris, 01935 462055 or e-mail jo.morris@southsomerset.gov.uk

(3) Standing items include:

- (a) Quarterly Budget Monitoring Reports
- (b) Reports from Members on Outside Organisations
- (c) Feedback on Planning Applications referred to the Regulation Committee
- (d) Chairman's announcements
- (e) Public Question Time

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
15 th May 2013	Community Justice Panel Update	To inform members of arrangements made for the Community Justice Panel	Val Keitch – Community Justice Panel Co-Ordinator
15 th May 2013	Crewkerne Market Transfer	To recommend arrangements for the transfer of Crewkerne Market	Zoe Harris, Community Regeneration Officer
19 th June 2013	Section 106 Obligations	Monitoring Report	Neil Waddleton, Section 106 Monitoring Officer
19 th June 2013	2012/13 Budget Outturn Report	To inform members of the actual spend against budgets for 2012/13 over which the Committee exercises financial control.	Catherine Hood, Corporate Accountant Andrew Gillespie, Area Development Manager (West)
19 th June 2013	Area West Working Groups – Appointment of Members 2013/14	To review the appointment of members to various working groups.	Jo Morris, Democratic Services Officer
19 th June 2013	Appointment of Members to Outside Organisations 2013/14	To review the appointment of members to serve on outside organisations.	Jo Morris, Democratic Services Officer

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
19 th June 2013	Scheme of Delegation – Development Control – Nomination of Substitutes for Chairman and Vice-Chairman	To review the appointment of two members to act as substitutes for the Chairman and Vice-Chairman in the exercising of the Scheme of Delegation for planning and related applications.	Jo Morris, Democratic Services Officer
19 th June 2013	Crewkerne Community Planning Update	For Information	Zoë Harris, Community Regeneration Officer Area Development (West)
19 th June 2013	Ilminster Community Planning Update	For Information	Zoë Harris, Community Regeneration Officer Area Development (West)
17 th July 2013	Area West Community Safety Police Performance and Neighbourhood Policing	Report on the activities and achievements on neighbourhood policing and partnership working to reduce crime and the fear of crime.	Inspector Tim Combe Sgt. Richard Barnett
17 th July 2013	Environmental Health Service Update	An update on the work of the Environmental Health Service in Area West.	Alasdair Bell, Environmental Health Manager
17 th July 2013	Countryside Service Update	An update on the work of the Countryside Service in Area West.	Katy Menday, Countyside Manager
21 st August 2013	Quarterly Budget Monitoring Report	To update members on the current financial position of the Area West budgets.	Catherine Hood, Corporate Accountant Andrew Gillespie, Area Development Manager (West)
<i>To be confirmed</i>	<i>Chard and District Museum Society</i>	<i>Reports from Members on Outside Organisations</i>	<i>Deferred</i>
<i>To be confirmed</i>	<i>Area West Community Safety Devon & Somerset Fire & Rescue Service</i>	<i>Update on the work of the Fire and Rescue Service to promote fire safety</i>	